

St. Joseph School Parent School Council

April 28, 2008

Dear Parents and Guardians:

All parents, guardians and school staff are members of the Parent School Council. The Executive Board of the Council is a committee of parents actively involved with issues that concern our school and children (our school's version of a PTO/PTA) which meets monthly during the school year. We would like to invite *you* to become an active participant of the Council, and a member of the Executive Board. The Council coordinates fundraising for the school, including the fall Carnival, and discusses allocation of Council funds to help pay for classroom supplies, computers, landscaping, playground supervision, assemblies, and more. The Council also assists with a variety of other school events, such as the Spring Picnic Bash, musicals and, Blue Jean Cupcake days.

Our meetings are held on the 2nd Monday of each month at 6:30 PM in the Teacher's Lounge. We are currently looking to fill some open positions on the 2008/2009 Parent School Council Board.

VICE PRESIDENT The Vice President serves a one-year term. The primary role of this position is to provide support to, and perform the duties of the President in the Presidents absence. Since the individual in this position will advance to the President position at the end of this term, it is a time of observing Council activities and President responsibilities.

PUBLIC RELATIONS COORDINATOR The Public Relations Coordinator serves a two-year term. The individual in this position serves as publicist to St. Joseph School, and is responsible for disseminating information pertaining to the Council, and Council sponsored activities to community newspapers and local media outlets.

GRADE REPRESENTATIVE Grade Representatives serve a one-year term and shall act as a link between the Council and the Parents/Guardians of the grade represented. There are 7 positions available, one each for Kindergarten through 6th grade.

MEMBERS-AT-LARGE Members-at-Large serve a one year term and serve an advisory function to the Council. A total of six Members-at-large may be seated.

If you have any questions regarding the Parent School Council or positions or positions open, please feel free to call or email me or any other members of the Council. We look forward to working with new faces that bring fresh, new ideas.

Sincerely,
Bridgette Voisinet
President
(517) 669-7940
bnbvoisinet@voyager.net

Please check one or more of the following and return to the school office by **Wednesday May 7th, 2008**.

I would be willing to serve as:

- Vice President
- Public Relations Coordinator
- Grade Representative: My child will be in _____ grade in the 2008/2009 school year
- Members-at-Large
- I am open to any position

Name: _____ Phone: _____ Email address: _____