

**ST. JOSEPH SCHOOL**  
**SEPTEMBER 15, 2009**

Parent/teacher conferences are scheduled for three different times during this school year; at the midway point of each trimester. The first dates are quickly approaching, so we need information from you ASAP. Please return this form by this Friday, September 18. If your schedule is flexible, please check the 'anytime' slot. That is a huge help to us.

*Please note that we will follow the same schedule for midyear conferences, so whatever time you are assigned for October, will be repeated on January 21<sup>st</sup> & 22<sup>nd</sup>. The April conferences will be arranged on a request only basis.*

The schedule is as follows:

**Thursday, October 15**

- ❖ Evening conferences - 5:00-8:00 PM
- ❖ Students will be in school all day.

**Friday, October 16**

- ❖ Morning conferences – 8:00-12:00
- ❖ No school for students on this day.

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***Please check ALL time slots that will work for you. Return by Friday, September 18.***

|                          |                               |                          |                               |
|--------------------------|-------------------------------|--------------------------|-------------------------------|
| <input type="checkbox"/> | <b>THURSDAY, OCTOBER 15</b>   | <input type="checkbox"/> | <b>FRIDAY, OCTOBER 16</b>     |
| <input type="checkbox"/> |                               | <input type="checkbox"/> | <b>8:00-9:00</b>              |
| <input type="checkbox"/> | <b>5:00-6:30</b>              | <input type="checkbox"/> | <b>9:00-10:00</b>             |
| <input type="checkbox"/> | <b>6:30-8:00</b>              | <input type="checkbox"/> | <b>10:00-12:00</b>            |
| <input type="checkbox"/> |                               | <input type="checkbox"/> |                               |
| <input type="checkbox"/> | <b>Anytime, no preference</b> | <input type="checkbox"/> | <b>Anytime, no preference</b> |

**Child's Name**

**Teacher**

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**You will receive a confirmation date when scheduling is completed.**

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**Parent Signature**